

Chester County Tax Collection Committee Annual Organization Meeting
Meeting Minutes
November 15, 2016

Members in Attendance:

Vice Chairman	Jack Hines	West Bradford Township
2 nd Vice Chairman	Beth Butch	Twin Valley School District
At-Large Member	John Nagel	East Whiteland Township
At-Large Member	Mimi Gleason	West Whiteland Township

Members not in Attendance:

Chairman	Doug Hanley	Uwchlan Township
Secretary	Casey LaLonde	West Goshen Township
Treasurer	David Kirkner	East Brandywine Township
Asst. Treasurer	Cary Vargo	Upper Uwchlan Township
At-Large Member	Mark Tracy	Kennett Consolidated SD
At-Large Member	E. Jean Krack	Phoenixville Borough
At-Large Member	Jaclin Krumrine	Owen J. Roberts SD

Non-Members in Attendance:

Rose Harr	Keystone Collections Group
Joseph Lubitsky	Chester County Intermediate Unit
Bobbie-Lou Schneider	Chester County Intermediate Unit
Sharee McGibboney	Chester County Intermediate Unit
Janice Heagy	Chester County Intermediate Unit

Jack Hines, Vice Chairman, called the meeting to order at 1:35 PM. There was 81% representation between proxy votes and attendees, which constitutes a quorum.

Meeting Notices

Meeting notices were given. They were posted and advertised.

Overview of the Activities of the CCTCC Management Committee

Joe Lubitsky, CCTCC Administrator, reviewed information from the previous Management Committee meetings.

There were no questions.

Results of Proxy Voting

Election of Officers:	45 Yes, 0 No, 0 Abstain
Ratification of 2015-16 Expenditures:	43 Yes, 1 No, 1 Abstain
Adoption of 2017 CCTCC Budget:	43 Yes, 1 No, 1 Abstain
Recommended 2017 Meeting Dates:	45 Yes, 0 No, 0 Abstain

Election of Officers and Management Committee Members

The Slate of Officers for 2017 were presented.

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A motion was made by Mike Lynch of East Bradford Township to approve the slate of officers. The motion was seconded by Lew Gay of New Garden Township and carried unanimously.

Ratification of 2016 Expenditures

Joe Lubitsky, CCTCC Administrator, reviewed the Expenditures for 2015-2016.

A motion was made by Beth Butch of Twin Valley School District to ratify the expenditures. The motion was seconded by Mike Lynch of East Bradford Township and carried unanimously.

Adoption of the 2017 CCTCC Operating Budget

Jack Hines presented the proposed CCTCC Operating Budget for 2017.

A motion was made by John Nagel of East Whiteland Township to approve the 2017 CCTCC Operating Budget. The motion was seconded by Mike Lynch of East Bradford Township and carried unanimously.

Recommended 2017 Meeting Dates

Jack Hines presented the CCTCC Management Committee Meeting Dates for 2017.

A motion was made by Beth Butch of Twin Valley School District to approve the meeting dates. The motion was seconded by Lew Gay of New Garden Township and carried unanimously.

Adjourn

A motion to adjourn the meeting was made by Beth Butch of Twin Valley School District at 1:50 PM. The motion was seconded by Mike Lynch of East Bradford Township and carried unanimously.

Public Comment

After the meeting was adjourned, a member asked if a township was on board with waiving the penalties and fees for a township resident, in favor of time and good of the order, how would that work with ACT 32.

It was explained that these appeals usually come with quarterly filing and Joe Lubitsky and Rose Harr, at Keystone, review each of the tax appeal applications that are submitted. The current tax appeal process is one that works well and is fair and equitable to everyone.