

Chester County Tax Collection Committee  
455 Boot Road, Downingtown, PA 19335  
January 12, 2016, 1:30 p.m. Room 304

**AGENDA**

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I. Roll Call	1
II. Public Comment	2
III. Appointment of Management Committee At-Large Member	3
<b><u>Agenda Topic</u></b>	
IV. Approval of September 8, 2015 and November 10, 2015 Meeting Minutes	4
V. <b>Informational Reports</b>	
<u>Joseph Lubitsky, CCTCC Administrator</u>	
1. Year-to-Date Collection Reports (Keystone)	10
2. Update of CCTCC Delegates and Contact List	25
3. Draft Annual Newsletter to Membership	28
4. Reschedule November 8, 2016 Annual Organization Meeting	
<b><u>Action Items</u></b>	
VI. Approval of CCTCC Budget Status Reports	34
VII. Approval of Deduction of 2016 Membership Budget Allocations	38
VIII. Ratification of Insurance Policy with PennPrime Trust	41
IX. Public Comment	46
X. Adjournment	47

**Next Meeting:**

Tuesday, March 8, 2016, 1:30 p.m.  
Chester County Intermediate Unit  
455 Boot Road  
Downingtown, PA 19335