

Chester County Tax Collection Committee Meeting  
Meeting Minutes  
 May 10, 2016

**Members in Attendance:**

Chairman	Doug Hanley	Uwchlan Township
Secretary	Casey LaLonde	West Goshen Township
Asst. Treasurer	Cary Vargo	Upper Uwchlan Township
At-Large Member	John Nagel	E. Whiteland Township
At-Large Member	Jaclin Krumrine	Owen J. Roberts School District
At-Large Member	E. Jean Krack	Phoenixville Borough

**Members not in Attendance:**

Vice Chairman	Jack Hines	West Bradford Township
2 <sup>nd</sup> Vice Chairman	Beth Butch	Twin Valley School District
Treasurer	David Kirkner	East Brandywine Township
At-Large Member	Mark Tracy	Kennett Consolidated School District
At-Large Member	Mimi Gleason	West Whiteland Township

**Non-Members in Attendance:**

Rose Harr	Keystone Collections Group
Joe Lazzaro	Keystone Collections Group
David Kratzenberg	Keystone Collections Group
Jason Confair	Kegel, Kelin, Almy and Lord
Steve Kutsuflakis	Barbacane, Thornton & Company
Joe Lubitsky	Chester County Intermediate Unit
Bobbie-Lou Schneider	Chester County Intermediate Unit
Sharee McGibboney	Chester County Intermediate Unit
Colleen Easterday	Robeson Township
Mary Burgoyne	West Chester Area School District
James Newhard	James J. Newhard, CPA
George Chambers	Caln Township

Doug Hanley, Chairman, called the meeting to order at 1:32 PM.

**Public Comment**

There was no public comment.

**Approval of January 12, 2016 Meeting Minutes**

A motion was made by Casey LaLonde to approve the minutes from the January 12, 2016 meeting. The motion was seconded by Jean Krack and carried unanimously.

**Joseph Lubitsky, CCTCC Administrator**

Introductions were made.

**1. Audit Report for FYE 12/31/2014 & 2015**

Steve Kutsuflakis from Barbacane, Thornton & Company, reviewed the audit report. There were no questions after the review.

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A motion was made by Jean Krack to approve the audit report. The motion was seconded by John Nagel and carried unanimously.

**2. Year-to-Date Collection Reports**

Joe Lubitsky reviewed the collection reports and noted the collections for both EIT and LST were up.

**3. May 5<sup>th</sup> Montgomery/Bucks County Meeting on Sterling Act**

There were 75 attendees. Another meeting is to be scheduled. This was a discussion meeting.

**4. Discussion on “Wynne Decision”**

Jason Confair, Kegel, Kelin, Almy and Lord, made a presentation on the Wynne Decision. David Kratzenberg and Joe Lazzaro, Keystone Collections Group, also discussed the Wynne Decision.

After much discussion, it was decided that the Committee had 2 options. One is to do nothing and the other is to agree with the solicitor and have Keystone adjust the way taxes are collected. It was suggested that things stay status quo for now and see where it goes. Keystone can make changes if our TCC directs them to.

Jason Confair was thanked for all the work he has done.

**5. Department of Revenue Reports**

These reports were reviewed by Rose Harr, Keystone Collections Group.

**Action Items**

**Approval of the CCTCC Budget Status Reports**

Sharee McGibboney reviewed the budget status reports.

A motion was made by Casey LaLonde to approve the financial reports. The motion was seconded by Jean Krack and carried unanimously.

**Acceptance of Audit Report**

This motion was approved earlier in the meeting.

**Public Comment**

There was no public comment.

**Adjourn**

A motion to adjourn the meeting was made by Casey LaLonde at 2:47 PM. The motion was seconded by Cary Vargo and carried unanimously.