

Chester County Tax Collection Committee Annual Organization Meeting
Meeting Minutes
November 14, 2017

Members in Attendance:

Chariman	Doug Hanley	Uwchlan Township
Vice Chairman	Jack Hines	West Bradford Township
Secretary	Casey LaLonde	West Goshen Township
At-Large Member	Mark Tracy	Kennett Consolidated SD
At-Large Member	Jaclin Krumrine	Owen J. Roberts SD

Members not in Attendance:

Treasurer	David Kirkner	East Brandywine Township
Asst. Treasurer	Cary Vargo	Upper Uwchlan Township
At-Large Member	John Nagel	East Whiteland Township
At-Large Member	E. Jean Krack	Phoenixville Borough
At-Large Member	Mimi Gleason	West Whiteland Township

Non-Members in Attendance:

Rose Harr	Keystone Collections Group
Joseph Lubitsky	Chester County Intermediate Unit
Sharee McGibboney	Chester County Intermediate Unit
Janice Heagy	Chester County Intermediate Unit

Jack Hines, Vice Chairman, called the meeting to order at 1:33 PM. There was 76.32% representation between proxy votes and attendees, which constitutes a quorum.

Meeting Notices

Meeting notices were given. They were posted and advertised.

Overview of the Activities of the CCTCC Management Committee

Joe Lubitsky, CCTCC Administrator, reviewed information from the previous Management Committee meetings.

There were no questions.

Results of Proxy Voting

Election of Officers:	37 Yes, 0 No, 0 Abstain
Ratification of 2015-16 Expenditures:	34 Yes, 0 No, 3 Abstain
Adoption of 2017 CCTCC Budget:	35 Yes, 0 No, 2 Abstain
Recommended 2017 Meeting Dates:	36 Yes, 0 No, 1 Abstain

Election of Officers and Management Committee Members

The Slate of Officers for 2018 were presented.

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A motion was made by Kim Moretti of East Pikeland Township to approve the slate of officers. The motion was seconded by Scott Piersol of East Brandywine Township and carried unanimously.

Jack Hines thanked Doug Hanley.

Ratification of 2017 Expenditures

The Expenditures for 2016-2017 were reviewed.

A motion was made by Lewis Gay of New Garden Township to ratify the expenditures. The motion was seconded by Casey LaLonde of West Goshen Township and carried unanimously.

Adoption of the 2018 CCTCC Operating Budget

Jack Hines presented the proposed CCTCC Operating Budget for 2018.

A motion was made by Kim Moretti of East Pikeland Township to approve the 2018 CCTCC Operating Budget. The motion was seconded by Scott Pierson of East Brandywine Township and carried unanimously.

Recommended 2018 Meeting Dates

Jack Hines presented the CCTCC Management Committee Meeting Dates for 2018.

A motion was made by Lewis Gay of New Garden Township to approve the meeting dates. The motion was seconded by Erica Batdorf of West Vincent Township and carried unanimously.

Adjourn

A motion to adjourn the meeting was made at 1:39 PM.

Public Comment

Jack Hines thanked Joe Lubitsky, Rose Harr and CCIU staff, Janice Heagy and Sharee McGibboney for all of their hard work.