

Chester County Tax Collection Committee  
455 Boot Road, Downingtown, PA 19335  
July 14, 2020, 1:30 p.m. Room 302

**AGENDA**

<b><u>Agenda Topic</u></b>	<b><u>Page</u></b>
I. Roll Call	1
II. Public Comment	2
III. Approval of September 10 and November 12, 2019 Meeting Minutes	3
IV. <b>Informational Reports</b> ( <u>Joseph P. Lubitsky, CCTCC Administrator</u> )	
1. Appointment of Management Committee Representatives and Officers	
2. Audit Report for Fiscal Year Ended 12/30/2019 (Barbacane Thornton & Co.)	9
3. 2020 Year-to-Date Collection Reports (Keystone)	35
4. Impact of Telework on EIT Collections	47
5. Keytrac System and Reporting Options from Keystone Collections Group	
6. Updated CCTCC Delegates and Contact List	
7. Annual Newsletter of Membership	48
<b><u>Action Items</u></b>	
V. Appointment of Management Committee Officers	54
VI. Approval of CCTCC Budget Status Reports	55
VII. Ratification of Deduction of 2020 Membership Budget Allocations	59
VIII. Acceptance of Audit Report for Fiscal Year Ended December 31, 2019	62
IX. Public Comment	63
X. Adjournment	64

**Next Meeting:**

Tuesday, September 8, 2020, 1:30 p.m.  
Chester County Intermediate Unit, 455 Boot Road, Downingtown, PA 19335