

Chester County Tax Collection Committee Annual Organization Meeting  
Meeting Minutes  
 November 10, 2020

**Members in Attendance:**

Chairman	Casey LaLonde	West Goshen Township
Vice-Chairman	Jon Altshul	Westtown Township
2 <sup>nd</sup> Vice-Chairman	Tony Scheivert	Upper Uwchlan Township
Treasurer	John Nagel	East Whiteland Township
Asst. Treasurer	Hugh Purnell	West Goshen Township
At-Large Member	Michael DeAngelis	Downingtown Area SD
At-Large Member	Mark Tracy	Kennett Consolidated SD
At-Large Member	Erica Batdorf	North Coventry Township

**Members not in Attendance:**

Secretary	Jaclin Krumrine	Owen J. Roberts SD
At-Large Member	E. Jean Krack	Phoenixville Borough
At-Large Member	Justin Yaich	West Bradford Township
At-Large Member	Mimi Gleason	West Whiteland Township

**Non-Members in Attendance:**

Rose Harr	Keystone Collections Group
Joseph Lubitsky	Chester County Intermediate Unit
Teresa Wallace	Chester County Intermediate Unit
Bobbie-Lou Schneider	Chester County Intermediate Unit

**Public Members in Attendance:**

Sharee McGibboney	Great Valley School District
R. Troutman	City of Coatesville
Kevin Barron	Caln Township
Jim Wendelgass	West Pikeland Township
Betty Randzin	Wallace Township
Barb D'Angelo	Wallace Township
Kathy Howley	Pennsbury Township
Beth Jones	West Whiteland Township
Chris Boylan	East Goshen Township
Michael Finnegan	Kennett Consolidated School District
Brett Dolente	West Marlborough Township
Sue Chambers	Owen J. Roberts School District
Elaine Mathias	Twin Valley School District
Bonny Lucy	West Brandywine Township

Casey LaLonde, Chairman, called the zoom meeting to order at 1:30 PM. There was close to 78% representation between proxy votes and attendees, which constitutes a quorum.

**Meeting Notices**

Meeting notices were given. They were posted and advertised.

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**Overview of the Activities of the CCTCC Management Committee**

Information from the previous Management Committee meetings was reviewed. Joe Lubitsky explained that if there was no meeting, the collections reports were sent to the Management Committee. The last two meetings were held virtually due to COVID-19. There were no questions.

**Results of Proxy Voting**

Election of Officers:	39 Yes, 0 No, 1 Abstain
Ratification of 2019-20 Expenditures:	38 Yes, 0 No, 2 Abstain
Adoption of 2021 CCTCC Budget:	38 Yes, 0 No, 2 Abstain
Recommended 2021 Meeting Dates:	39 Yes, 0 No, 1 Abstain

**Election of Officers and Management Committee Members**

The Slate of Officers for 2021 were presented by Joseph P. Lubitsky, CCTCC administrator. It was noted by Chris Boylan that Mr. Altshul now worked for Westtown Township not East Goshen Township like it showed in the slate of candidates.

A motion was made by Hugh Purnell of West Goshen Township to approve the slate of officers. The motion was seconded by Erica Batdorf of North Coventry Township and carried unanimously.

**Ratification of 2019-20 Expenditures**

The Expenditures for 2019-2020 were reviewed. There were no questions.

A motion was made by Tony Scheivert of Upper Uwchlan Township to ratify the expenditures. The motion was seconded by Elaine Mathias of Twin Valley School District and carried unanimously.

**Adoption of the 2021 CCTCC Operating Budget**

The proposed CCTCC Operating Budget for 2021 was presented. There were no questions.

A motion was made by Hugh Purnell of West Goshen Township to approve the 2021 CCTCC Operating Budget. The motion was seconded by John Nagel of East Whiteland Township and carried unanimously.

**Recommended 2021 Meeting Dates**

The CCTCC Management Committee Meeting Dates for 2021 were presented. There were no questions.

A motion was made by Casey LaLonde of West Goshen Township to approve the meeting dates. The motion was seconded by Jon Altshul of Westtown Township and carried unanimously.

**Adjourn**

A motion to adjourn the meeting was made by Hugh Purnell of West Goshen Township at 1:45 PM. The motion was seconded by Kathy Howley of Pennsbury Township and carried unanimously.

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**Public Comment**

There was no public comment. Rose Harr, Keystone Collections Group, spoke about the mailings that will be going out starting tomorrow concerning failures to file. Employer packages will be going out in December.

She also reviewed the collections by quarter and said that Chester County was doing the best of any county that Keystone Collections Group services.