

Chester County Tax Collection Committee Meeting  
Meeting Minutes  
 September 8, 2020

**Members in Attendance:**

Chairman	Casey LaLonde	West Goshen Township
Vice Chairman	Vacant	
Treasurer	John Nagel	East Whiteland Township
Asst. Treasurer	Vacant	
At-Large Member	Michael DeAngelis	Downingtown Area School District
At-Large Member	Jon Altshul	East Goshen Township
At-Large Member	Mark Tracy	Kennett Consolidated School District
At-Large Member	E. Jean Krack	Phoenixville Borough

**Members not in Attendance:**

2 <sup>nd</sup> Vice Chairman	Tony Scheivert	Upper Uwchlan Township
Secretary	Jaclin Krumrine	Owen J. Roberts School District
At-Large Member	Justin Yaich	West Bradford Township
At-Large Member	Erica Batdorf	North Coventry Township
At-Large Member	Mimi Gleason	West Whiteland Township

**Non-Members in Attendance:**

Rose Harr	Keystone Collections Group
Elaine Mathias	Twin Valley School District
Hugh Purnell	West Goshen Township
Sue Chambers	Owen J. Roberts School District
Brett Dolente	West Marlborough Township
Marty MacKenzie	Willistown Township
Kathy Howley	Pennsbury Township
Michelle Kelly	Coatesville Area School District
Brian Hoover	Oxford Borough
Kevin Barron	Caln Township
Bobbie-Lou Schneider	Chester County Intermediate Unit
Teresa Wallace	Chester County Intermediate Unit

Casey LaLonde, Chairman, called the zoom meeting to order at 1:32 PM.

**Public Comment**

There was no public comment.

**Approval of July 14, 2020 Meeting Minutes**

A motion was made by Jean Krack to approve the minutes from the July 14, 2020 meeting. The motion was seconded by Mark Tracy and carried unanimously.

**Joseph Lubitsky, CCTCC Administrator**

**1. Nomination of CCTCC Management Committee Officers**

Jack Hines, Vice Chairman; and Cary Vargo, Assistant Treasurer, have both stepped down from the Management Committee leaving these positions vacant. Nominations were made for Jon

Chester County Tax Collection Committee Meeting  
Meeting Minutes  
September 8, 2020

Altshul, East Goshen Township as Vice-Chairman, and Hugh Purnell, West Goshen Township, as Assistant Treasurer. A motion was made by Jean Krack to approve these nominations. The motion was seconded by John Nagel and carried unanimously.

**2. Year-to-Date Collection Reports**

The year-to-date collection reports were reviewed. An analysis can be done in September for all Counties for EIT and LST collections to see if the 3<sup>rd</sup> quarter remained the same as the 1<sup>st</sup> and 2<sup>nd</sup> quarters.

**3. Draft Agenda and Proxy Ballot for 2020 Annual Meeting**

The meeting materials were reviewed. The November 10, 2020 meeting materials and proxy ballot will be sent to all CCTCC Delegates in September.

**Action Items**

**Approval of Appointment of Management Committee Officers**

These nominations were approved and can be found earlier in the report.

**Approval of the CCTCC Budget Status Reports**

Teresa Wallace reviewed the budget status reports. There were no questions.

A motion was made by John Nagel to approve the financial reports. The motion was seconded by Jean Krack and carried unanimously.

**Public Comment**

There was no public comment.

**Adjourn**

A motion to adjourn the meeting was made Mark Tracy at 2:00 PM. The motion was seconded by Jean Krack and carried unanimously.