

Chester County Tax Collection Committee Annual Organization Meeting
Meeting Minutes
November 9, 2021

Members in Attendance:

Chairman	Casey LaLonde	West Goshen Township
Vice-Chairman	Jon Altshul	Westtown Township
2 nd Vice-Chairman	Tony Scheivert	Upper Uwchlan Township
Secretary	Jaclin Krumrine	Owen J. Roberts SD
At-Large Member	Erica Batdorf	North Coventry Township

Members not in Attendance:

Treasurer	John Nagel	East Whiteland Township
Asst. Treasurer	Hugh Purnell	West Goshen Township
At-Large Member	Michael DeAngelis	Downingtown Area SD
At-Large Member	Mark Tracy	Kennett Consolidated SD
At-Large Member	E. Jean Krack	Phoenixville Borough
At-Large Member	Justin Yaich	West Bradford Township
At-Large Member	Mimi Gleason	West Whiteland Township

Non-Members in Attendance:

Rose Harr	Keystone Collections Group
Crystal Topolnak	Keystone Collections Group
Joseph Lubitsky	Chester County Intermediate Unit
Melissa Murlless	Chester County Intermediate Unit
Bobbie-Lou Schneider	Chester County Intermediate Unit
Joyce Humphrey	Chester County Intermediate Unit

Public Members in Attendance:

Bonnie Lucy	West Brandywine Township
Sean Metrick	West Chester Borough
Peggy Lennon	East Bradford Township
Martin McKenzie	Willistown Township
Luke Reven	East Brandywine Township
Dave Ware	East Goshen Township
Barbara D'Angelo	Wallace Township
Eden Ratliff	Kennett Township

Casey LaLonde, Chairman, called the meeting to order at 1:31 PM.

Joseph P. Lubitsky announced there was 69% representation between proxy votes and attendees, which constitutes a quorum.

Meeting Notices

Meeting notices were given. They were posted and advertised.

Chester County Tax Collection Committee Annual Organization Meeting
Meeting Minutes
November 9, 2021

Overview of the Activities of the CCTCC Management Committee

Information from the previous Management Committee meetings was reviewed. Joseph P. Lubitsky explained that if there was no meeting, the collections reports were sent to the Management Committee.

Results of Proxy Voting

Election of Officers:	28 Yes, 0 No, 0 Abstain
Ratification of 2020-21 Expenditures:	26 Yes, 0 No, 2 Abstain
Adoption of 2022 CCTCC Budget:	28 Yes, 0 No, 0 Abstain
Recommended 2022 Meeting Dates:	27 Yes, 0 No, 1 Abstain

Joe commended Rose Harr and Crystal Topolnak, Keystone Collections Group, on their outstanding level of customer service, especially in the last year with all the changes in addresses, work locations, etc.

Election of Officers and Management Committee Members

The Slate of Officers for 2022 were presented by Joseph P. Lubitsky, CCTCC administrator.

A motion was made by Jon Altshul of Westtown Township to approve the slate of officers. The motion was seconded by Erica Batdorf of North Coventry Township and carried unanimously.

Ratification of 2020-21 Expenditures

The expenditures for 2020-2021 were reviewed. There were no questions.

A motion was made by Tony Scheivert of Upper Uwchlan Township to ratify the expenditures. The motion was seconded by Casey LaLonde of West Goshen Township and carried unanimously.

Adoption of the 2022 CCTCC Operating Budget

The proposed CCTCC Operating Budget for 2022 was presented. There were no questions.

A motion was made by Jackie Krumrine of Owen J. Roberts School District to approve the 2022 CCTCC Operating Budget. The motion was seconded by Tony Scheivert of Upper Uwchlan Township and carried unanimously.

Recommended 2022 Meeting Dates

The CCTCC Management Committee Meeting Dates for 2022 were presented. There were no questions.

A motion was made by Eden Ratliff of Kennett Township to approve the meeting dates. The motion was seconded by Erica Batdorf of North Coventry Township and carried unanimously.

Adjourn

A motion to adjourn the meeting was made by Tony Scheivert of Upper Uwchlan Township at 1:41 PM. The motion was seconded by Eden Ratliff of Kennett Township and carried unanimously.